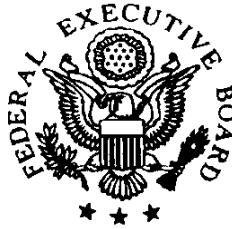


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PHILADELPHIA

FEB Memorandum 97-41, February 4, 1997

To: All FEB Members

From: 
Jack Ratcliffe
Executive Director

Subject: Social Security Administration

Included with this memorandum is a note from SSA that is self-explanatory, dealing with employment availability. Your attention is appreciated.

An item not mentioned in the SSA note is the SSA's dire need for access to translators. Some SSA district and branch offices are in neighborhoods with high concentrations of foreign language speaking recipients. SSA is looking for federal workers who can do basic translations on an as needed basis. Some of this work could be done while all parties are on the phone together, without taking the worker away from their regular duties.

Language talent is being sought in: any Asian language, Russian and any Eastern European language, and Spanish.

If there is any one in your organization who might be of assistance to SSA in helping to understand and serve foreign-speaking customers, please have them contact Sue Davis at (215) 597-7782.

Thanks for your continued attention and support.



SOCIAL SECURITY

MEMORANDUM

Date: January 31, 1997

Refer To: SD23

To: Jack Ratcliffe
Executive Director, FEB

From: Sue C. Davis
Deputy Regional Commissioner

Subject: Employment Availability from Other Agencies

A few years ago when Federal agencies in the metropolitan area were facing large reductions in staff or consolidations, Social Security was able to accept a few employees on detail from these agencies. The purpose of my note is to ask if there are any agencies currently facing staff reductions that would be interested in making employees available to SSA.

Some of the types of opportunities and needs that SSA has include laborers, warehousemen (at 3rd and Spring Garden), a variety of clerical functions (at various field offices in the Philadelphia area plus 3rd and Spring Garden) and a variety of administrative support functions (e.g., personnel, procurement, facilities management support, systems and automation support, analytical support, etc.) at 3rd and Spring Garden.

Currently, SSA does not have a personnel allocation or budget to transfer Federal employees to SSA's FTE ceiling. Hopefully, we could work with agencies to work through this dilemma if needed.

I would appreciate it, if you could share our interest with other agencies or tell me who to contact. Thank you for your assistance. I can be reached at 215-597-7782.


Sue C. Davis